



DEPARTMENT OF BUDGET AND MANAGEMENT  
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
NATIONAL COMMISSION OF SENIOR CITIZENS  
NATIONAL COUNCIL ON DISABILITY AFFAIRS

JOINT MEMORANDUM CIRCULAR NO. 1  
SERIES OF 2023

**Monitoring and Evaluation of, Accountability for, and Learning from (“MEAL”) the Implementation of Section 36 of the General Provisions under Fiscal Year 2023 General Appropriations Act (GP 36 under FY 2023 GAA) or Equivalent Provision in the Years Thereafter Entitled “Programs and Projects Related to Senior Citizens and Persons with Disabilities”**

**I. RATIONALE**

Twenty years ago, Department of Budget and Management (DBM) - Department of Social Welfare and Development (DSWD) Joint Circular No. 2003-01 was issued to provide the guidelines for the implementation of the General Appropriations Act (“GAA”) of 2003, to ensure that all agencies of government set aside at least one percent (1%) of their total budget to programs, projects, activities, and/or services for older persons and persons with disabilities.

In 2013 up to present, provision in the GAA which mandates that at least 1% of the total budget of all agencies should be set aside for programs, projects, activities, and/or services for older persons and persons with disabilities was replaced to a provision which does not provide for a minimum percentage allocated for programs, projects, activities, and/or services for older persons and persons with disabilities. In the Calendar Year 2023 GAA, for instance, Section 36 provides that “ *All agencies of the government shall formulate plans, programs, and projects intended to address the concerns of Senior Citizens and Persons with disability, in so far, as it relates to their mandated functions and integrate the same in their regular activities*”

In an effort of both the DBM and DSWD to monitor the compliance of various government agencies in the above mentioned GAA provision, it is still imperative to conduct a joint monitoring and evaluation in coordination with the National Commission on Senior Citizens (NCSC) and National Council on Disability Affairs (NCDA) as the policy making agencies both for senior citizens and persons with disability sectors, respectively.

This Joint Memorandum Circular (JMC) will set guidelines and provide institutional arrangements in the monitoring and evaluation of GP 36 under FY 2023 GAA or equivalent provision in the years thereafter. As such, the result will also be used as the basis for future policy development.

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## II. PURPOSES AND COVERAGE

- a. This JMC aims to monitor and evaluate the implementation of GP 36 under Fiscal Year 2023 GAA and the equivalent provision in the years thereafter which mandates that all agencies of the government shall formulate plans, programs, and projects intended to address the concerns of Senior Citizens and Persons with disability, in so far, as it relates to their mandated functions and integrate the same in their regular activities.
- b. The provisions of this JMC shall cover all national government agencies, executive departments, bureaus, offices, agencies, commissions, state universities, and colleges including government financial institutions, government-owned and/or -controlled corporations and local government units.

## III. Legal Basis

- **GP 36 under FY 2023 GAA** - *"All agencies of the government shall formulate plans, programs, and projects intended to address the concerns of Senior Citizens and Persons with Disability, in so far, as it relates to their mandated functions and integrate the same in their regular activities"*
- **Republic Act 11350 or the "National Commission of Senior Citizens Act"** - declaring it to be the policy of the State to promote the advocacy of and collaboration between different stakeholders and senior citizens to ensure the effective implementation of various programs and services, particularly on the development of senior citizens and advancing their health, and well-being, and ensuring a supportive and enabling environment for the elderly.
- **Republic Act 10524 or "An Act Expanding the Positions Reserved for Persons with Disability, Amending for the purpose Republic Act 7277 as amended , otherwise known as the Magna Carta for Person with Disability"** which mandates that at least one percent (1%) of all positions in all government agencies, offices, or corporations shall be reserved for persons with disabilities.
- **United Nations on the Rights of Persons with Disabilities of 2006**, to adopt all appropriate legislative, administrative and other measures for the implementation of the rights recognized in the present Convention.
- **GAA of FY 2003 Section 29.** Programs and projects related to Senior citizens and disabled. In support of the Philippine Plan of Action for Older persons, 1999-2004., all executive departments, bureaus, offices, agencies, commissions and state universities and colleges shall set aside at least one percent (1%) of their total FY 2003 budget appropriations as cost of implementation thereof, in coordination with the Department of Social Welfare and Development.
- **Republic Act 7876 or An Act Establishing a Senior Citizens Center In All**

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**Cities and Municipalities of the Philippines, and Appropriating Funds Therefor**, wherein senior citizens centers are intended to be used as venues for the delivery of integrated and comprehensive social services to senior citizens and other members of the community.

- **Republic Act 7432 or “An Act to Maximize the Contribution of Senior Citizens to Nation Building, Grant Benefits and Special Privileges and for Other Purposes”** motivating and encouraging senior citizens to contribute to nation-building and to mobilizing their families and the community they live with, among others;
- **Republic Act 7277 or the “Magna Carta for Disabled Persons”** - declaring the rights and privileges of persons with disabilities to equal opportunities for employment, education, health, auxiliary social services, telecommunications, accessibility and political and civil exercises.

#### IV. General Guidelines

- a. The funds utilized for the implementation of programs, projects, activities, and/or services which will address the needs of older persons and persons with disabilities, shall comprise of any combination of or all of the following:

i. **Information, Education, and Communication (IEC) Campaign/Advocacy.** This area covers programs, projects, activities, and/or services (“PPAS”) intended to:

1. raise the level of awareness of the general public and policymakers/decision makers on aging, needs of persons with disabilities and prevention of discrimination against any abuse of older persons and persons with disabilities, contextualizing the concept of people empowerment and creating venues for the various sectors to express their own opinions and views on the national and local issues on the matter;
2. Inform the general population on the PPAS of identified agencies on older persons and persons with disabilities;
3. Develop information tools to highlight the roles of older persons/persons with disabilities in community development;
4. Generate additional resources and needed technical support for PPAS for the subject sectors.

ii. **Human Resource Development and Capacity Building for Older Persons/Persons with Disabilities and Implementers of Programs/Projects** for these clientele group in the areas of:

1. Non-formal education program for older persons and persons with disabilities;
2. Livelihood training program for older persons and persons with disabilities;
3. Vocational skills training for the older persons and persons with disabilities for livelihood/employment purposes;

4. Care-giving training for family members of older persons and persons with disabilities;
5. Counseling, professional guidance, and family therapy for emotional support for family caregivers;
6. Specialized skills training for professionals and service providers for older persons and persons with disabilities

iii. **Promotion and Provision of Employment Opportunities either in self, open, or sheltered employment for Older Persons and Persons with Disabilities**, including but not limited to compliance with and enforcement of Republic Act No. 10524 ("An Act Expanding the Positions Reserved for Persons with Disability") and its implementing rules and regulations.

iv. **Protection and Safety Programs for Older Persons and Persons with Disabilities**. This covers PPAS such as those (i) that provide qualified Filipino sign language interpreters and accessible materials for all public transactions, services and facilities involving the deaf, pursuant to R.A. Nos. 11106, 10533, 10410, and 11650 (ii) architectural or structural features, designs or facilities that reasonably enhance the mobility, safety, and welfare of persons with disability pursuant to Batas Pambansa Blg. 344 and R.A. No. 7277, such as, but not limited to the following:

1. Ramps;
2. Accessible toilets;
3. Tactile Pavings/ pavements
4. Auxiliary Aids and assistive devices; and
5. Other similar or innovative architectural designs of government buildings, consistent with universal principles aimed at facilitating access and inclusion of older persons and PWD's.

v. **Group Home/Foster Home for Neglected, Abandoned, and Detached Older Persons and Persons with Disabilities**

vi. **Policy Development/Legislation that seeks to promote the rights, full participation, and equality of older persons and persons with disabilities in the development process**

vii. **Researches that seek to provide policy recommendations and affirmative actions that are responsive to emerging and holistic needs of older persons and persons with disabilities**

viii. **Other PPAS that the agencies may implement to address the needs of the older persons and persons with disabilities as these relate to their respective mandates** covering their existing client- focused and organizational-focused programs and activities for older persons and persons with disabilities.

## V. Reporting and Monitoring

*Agency Plan of Action for CY 2024 and years thereafter*

- a. Using the attached reporting template form (Annex A1 and A2: Agency Plan), all

agencies concerned are hereby enjoined to submit their CY 2024 and years thereafter approved plan of action by the end of January 2024 and the years thereafter to NCSC (for older person) and NCDA (for persons with disabilities) for review and consolidation. The Plan of Action for Older Person of each agency must be aligned with the approved Philippine Plan of Action for Senior Citizens 2023-2028.

- b. The NCSC and NCDA shall submit the consolidated report of each sector to the Office of the Secretary of the Department of Social Welfare and Development, through the Policy Development and Planning Bureau (PDPB) by February 2024 and years thereafter.

*Agency Implementation Report for CY 2023 and years thereafter of Programs, Activities and Projects for Older Persons and Persons with Disabilities*

- c. Using the attached reporting form (Annex B1 and B2 – Agency Accomplishment), all agencies are likewise enjoined to submit an assessment/evaluation report on the status of compliance to GP 36 under FY 2023 GAA by end of January 2024 and years thereafter to NCSC and NCDA based on the sector they represent.
- d. Reports on the implementation of PPAS for older persons (Annex B1) shall be submitted to NCSC, while that of the Persons with Disabilities (Annex B2) to the NCDA. The NCSC and NCDA are likewise required to submit the consolidated report to DSWD through the PDPB by February 2024 and years thereafter.

**VI. Creation of a Technical Working Group**

A Technical Working Group (TWG) composed of representatives from DSWD, NCDA and NCSC shall be created to effectively and efficiently implement the provisions of this JMC with the following main function.

- a. The DSWD, NCDA and NCSC shall come up with the consolidated annual evaluation/year-end assessment report on the implementation of GP 36 under FY 2023 GAA or equivalent provision in the years thereafter, copy furnished the Department of Budget and Management (DBM), to be submitted to the House of Representatives on the first day of the Resumption of Session, i.e., 22 January 2024. The DBM shall use these reports in the review and evaluation of the agency's budget proposal for the succeeding year.
- b. The DSWD through the PDPB is the designated Secretariat, in preparing the consolidated annual evaluation/year-end assessment report, in cooperation, coordination, and collaboration with the NCSC and NCDA .

**VII. Complaint and Grievance Mechanism**

The NCSC or NCDA shall utilize the existing grievance mechanism of each agency. Other workable strategies may be tapped furthering the feedback mechanism and complaint resolution such as:

1. Setting up information or grievance/complaint Desks at each agencies
2. Development of a system for web-based complaint management

**VIII. Responsibility and Accountability**

The heads of agency of the concerned departments, bureaus, offices, agencies, commissions, and state universities and colleges and all others concerned shall be responsible for the implementation of the PPAS for the older persons and PWDs and the submission of the required reports as herein required.

**IX. EFFECTIVITY**

This JMC takes effect immediately upon its approval by the respective agencies.

Signed this 15th day of December 2023 in Metro Manila, Philippines.



**REX GATCHALIAN**  
Secretary  
Department of Social Welfare and Development  
Chairperson, National Council on Disability Affairs



**ATTY. FRANKLIN M. QUIJANO**  
Chairperson and Chief Executive Officer  
National Commission of Senior Citizens



**AMENAH F. PANGANDAMAN**  
Secretary  
Department of Budget and  
Management



**DANDY C. VICTA**  
OIC Deputy Executive Director  
National Council on Disability Affairs

SUBSCRIBED AND SWORN TO BEFORE  
ME, 17 JAN 2024 AT QUEZON CITY

Doc No. 939  
Page No. 98  
Book No. 1  
Series of 20 29



**ATTY. FELIZARDO M. IBARRA**  
NOTARY PUBLIC FOR QUEZON CITY  
Valid until December 31, 2024  
Adm. Matter No. NP-223 / Roll No. 80635  
PTR No. 5452394 / 01-02-2024 / Q.C.  
IBP No. 233592 / 5-23-22  
MCLE No. VIII-0000973  
Tin: 203-053-968-000







## JOINT MEMORANDUM CIRCULAR NO. 1 Series of 2023

### Monitoring and Evaluation of, Accountability for, and Learning (MEAL)

*Pusapara sa Seniors*

## JOINT MEMORANDUM CIRCULAR NO. 1 Series of 2025

Amending JMC No. 1, series of 2023, "Monitoring and Evaluation of, Accountability for, and Learning (MEAL) from the Implementation of Section 36 of the General Provisions under Fiscal Year 2023 or Equivalent Provision in the Years Thereafter Entitled 'Programs and Projects Related to Senior Citizens and Persons with Disabilities'"

ANNEX : "D E"



### RATIONALE

The Department of Budget and Management (DBM) - Department of Social Welfare and Development (DSWD) Joint Circular No. 2003-01 was issued to provide the guidelines for the implementation of the General Appropriations Act ("GAA") of 2003, to ensure that all agencies of government set aside at least one percent (1%) of their total budget to programs, projects, activities, and/or services (PPAS) for older persons and persons with disabilities.

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### RATIONALE

From 2013 up to the present, the provision in the GAA which mandates that at least 1% of the total budget of all agencies should be set aside for PPAS for older persons and persons with disabilities was replaced with a provision which does not provide for a minimum percentage allocated for PPAS for older persons and persons with disabilities.

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## RATIONALE

In the Calendar Year 2023 GAA, for instance, Section 36 provides that "All agencies of the government shall formulate plans, programs, and projects intended to address the concerns of Senior Citizens and Persons with disabilities, in so far, as it relates to their mandated functions and integrate the same in their regular activities." The same was reflected in the Calendar Year 2024 GAA.

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## RATIONALE

In efforts of both the DBM and DSWD to monitor the compliance of various government agencies in the above-mentioned GAA provision, it is still imperative to conduct joint monitoring and evaluation in coordination with the National Commission of Senior Citizens (NCCSC) and National Council on Disability Affairs (NCDA) as the policy-making agencies both for older persons and persons with disabilities, respectively.

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## RATIONALE

Additionally, the involvement of the Department of the Interior and Local Government (DILG) and Commission on Audit (COA) is recognized given their authority to enjoin Local Government Units (LGUS) and monitoring of national government agency expenditures regarding the allocation and utilization of funds for PPAS for older persons and persons with disabilities, respectively.

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## RATIONALE

This Joint Memorandum Circular (JMC) will set guidelines and provide arrangements in the monitoring and evaluation of General Provision (GP) 36 under FY 2024 GAA or equivalent provisions in the years thereafter. As such, the result will also be used as the basis for future policy development.

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## PURPOSE AND COVERAGE

a. This JMC aims to monitor and evaluate the implementation of **GP 36 under Fiscal Year 2024 GAA** and the equivalent provision in the years thereafter which mandates that all agencies of the government shall formulate plans, programs, and projects intended to address the concerns of senior citizens and persons with disabilities, in so far, as it relates to their mandated functions and integrate the same in their regular activities.

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## PURPOSE AND COVERAGE

b. The provisions of this JMC shall cover all national government agencies, executive departments, bureaus, offices, agencies, commissions, state universities, and colleges including government financial institutions, government-owned and -controlled corporations, and local government units.

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## LEGAL BASIS

- **GP 36 under FY 2024 GAA** - "All agencies of the government shall formulate plans, programs, and projects intended to address the concerns of Senior Citizens and Persons with Disabilities, in so far, as it relates to their mandated functions and integrate the same in their regular activities".
- **Republic Act 11350** or the "National Commission of Senior Citizens Act" - declaring it to be the policy of the State to promote the advocacy of and collaboration between different stakeholders and senior citizens to ensure the effective implementation of various programs and services, particularly on the development of senior citizens and advancing their health, and well-being, and ensuring a supportive and enabling environment for the elderly.

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## LEGAL BASIS

- **Republic Act 10524** or "An Act Expanding the Positions Reserved for Persons with Disability, Amending for the purpose Republic Act 7277 as amended, otherwise known as the Magna Carta for Person with Disability" which mandates that at least one percent (1%) of all positions in all government agencies, offices, or corporations shall be reserved for persons with disabilities.
- **Republic Act 10070** or the "Establishing Institutional Mechanism to Ensure the Implementation of Programs and Services for Persons with Disabilities in Every Province, City and Municipality, amending Republic Act No 7277. Otherwise known as the Magna Carta for Disabled Persons, as amended, and for Other Purposes" which mandates the establishment of a Persons with Disability Affairs Office or designating a focal person acting as the responsible unit/person at the level of the locality to formulate and implement policies, plans and programs, for the promotion of the welfare of persons with disabilities.

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## LEGAL BASIS

- **R.A. No. 9994** or the "Expanded Senior Citizens Act of 2010" provides in Section 1(b) to give full support to the improvement of the total well-being of the elderly and their full participation in society, considering that senior citizens are an integral part of Philippine society.
- **United Nations Convention on the Rights of Persons with Disabilities of 2006**, to adopt all appropriate legislative, administrative, and other measures for the implementation of the rights recognized in the present Convention.
- **Republic Act 7876** or *An Act Establishing a Senior Citizens Center in All Cities and Municipalities of the Philippines, and Appropriating Funds Therefor*, wherein senior citizen centers are intended to be used as venues for the delivery of integrated and comprehensive social services to senior citizens and other members of the community.

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## LEGAL BASIS

- **Republic Act 7432** or "An Act to Maximize the Contribution of Senior Citizens to Nation Building, Grant Benefits, and Special Privileges and for Other Purposes" motivating and encouraging senior citizens to contribute to nation-building and to mobilizing their families and the community they live with, among others;
- **Republic Act 7277** or the "Magna Carta for Disabled Persons" declaring the rights and privileges of persons with disabilities to equal opportunities for employment, education, health, auxiliary social services, telecommunications, accessibility, and political and civil exercises.
- **Batas Pambansa Big. 344** providing for the adjustments and construction of disability-inclusive and -sensitive structures and facilities.

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## GENERAL GUIDELINES

- a. *The funds utilized for the implementation of PPAS which will address the needs of older persons and persons with disabilities are to be monitored by NCDCA and NCSC. PPAS are to be carried out to contribute to the realization of national sectoral plans for older persons and persons with disabilities.*
- b. *The NCSC and NCDCA shall monitor compliance of stakeholders to this JMC through submission of Accomplishments Reports and Agency Plans which shall also reflect the funds utilized for PPAS implemented for the calendar year. Consolidated reports for older persons shall be submitted to the NCSC and those for persons with disabilities shall be with the NCDCA. The DSWD, who acts as the secretariat, shall collate the submitted reports of the NCSC and NCDCA.*

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## GENERAL GUIDELINES

- c. *The PPAS are to be carried out to contribute to the realization of national sectoral plans (for older persons and persons with disabilities). NCDCA and NCSC shall identify priority areas as a guide where national government agencies, government-owned and -controlled corporations, state and local universities, and local government units shall choose a combination of or all of the areas to appropriately allocate and utilize their respective resources for older persons and persons with disabilities.*
- d. *The NCDCA and NCSC, shall review and consolidate plan and report submissions on PPAS implementation for older persons and persons with disabilities of national government agencies, government-owned and -controlled corporations, state and local universities, and local government units on the allocation and utilization of their respective resources.*

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## GENERAL GUIDELINES

- e. The NCDA and NCSC shall establish the standards for developing plans and accomplishment reports to ensure that all submissions meet the quality standards and align with the national plan for persons with disabilities and senior citizens.
- f. The DILG, in the exercise of its general supervision over LGUs, shall ensure that PAPS intended for older persons and persons with disabilities are mainstreamed in the Local Development Investment Plan. It shall likewise facilitate the compliance of all LGUs on the submission of the Agency Plan of Action and Accomplishment Report for Older Persons and Persons with Disabilities.

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## GENERAL GUIDELINES

- g. The COA shall audit the reports submitted by the heads of departments, bureaus, offices, commissions, and agencies of the national government, including state universities and colleges (SUCs), government-owned and/or controlled corporations (GOCCs), and LGUs for the monitoring and evaluation of GP 36 under FY 2024 GAA or equivalent provisions thereafter.
- h. DSWD shall provide necessary technical support and guidance to assist NCDA and NCSC in the implementation of the provisions stated herein. NCDA, NCSC, and DILG shall also provide technical assistance to NGAS, GOCCS, and LGUs, as deemed necessary.

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## REPORTING MECHANISM

*Submission of Agency Plans from NGAS, GOCCS, and State Universities to NCDA, NCSC, and COA*

- a. NCDA and NCSC shall provide a call for submission of agency plans from concerned institutions every November one year (before the budget year), together with the identified priority areas for reference and guidance of NGAS, GOCCS, and State Universities.

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## REPORTING MECHANISM

*Submission of Agency Plans from NGAS, GOCCS, and State Universities to NCDA, NCSC, and COA*

- b. NGAS, GOCCS, State Universities, and Local Government Units (LGUs) are to submit their agency plans on persons with disabilities and older persons to NCDA and NCSC, respectively, and to COA Audit Teams assigned in their respective organizations following the template reflected in Annex B, every December one year before the budget year.

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## REPORTING MECHANISM

*Submission of Agency Plans from NGAS, GOCCS, and State Universities to NCDA, NCSC, and COA*

- c. NCDA and NCSC shall consolidate the submissions of agency plans on persons with disabilities and older persons, respectively, using the template reflected in Annex D, and submit to the House of Representatives and the Department of Budget and Management, copy furnishing the DSWD and DILG every January of the budget year.

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## REPORTING MECHANISM

*Submission of Agency Plans from NGAS, GOCCS, and State Universities to NCDA, NCSC, and COA*

- d. DSWD shall ensure the compliance of NCDA and NCSC in the submission of the consolidated agency plans.

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## REPORTING MECHANISM

*Submission of Accomplishment Reports from NGAS, GOCCS, and State Universities to NCDA, NCSC, and COA*

- a. NCDA and NCSC shall provide a call for submission of annual accomplishment reports from concerned institutions every January of the reporting year.

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## REPORTING MECHANISM

*Submission of Accomplishment Reports from NGAS, GOCCS, and State Universities to NCDA, NCSC, and COA*

- b. NGAS, GOCCS, and State Universities and LGUs are to submit their accomplishment reports on persons with disabilities and older persons to NCDA and NCSC, respectively, and to COA Audit Teams assigned in their respective organizations following the template reflected in Annex C, every third week of January of the reporting year.

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## REPORTING MECHANISM

*Submission of Accomplishment Reports from NGAS, GOCCS, and State Universities to NCDA, NCSC, and COA*

- c. NCDA and NCSC shall consolidate the accomplishment reports on persons with disabilities and older persons, respectively, using the template reflected in Annex E, and submit to the House of Representatives and the Department of Budget and Management, copy furnishing the DSWD and DILG every March of the reporting year.

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## REPORTING MECHANISM

*Role of the DILG in the Submission of Agency Plans and Accomplishment Reports of LGUS*

- a. The DILG shall ensure that LGUs are encouraged to submit LGUs Plans and Accomplishment Reports to NCSC and NCDA.

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## REPORTING MECHANISM

*Role of the DILG in the Submission of Agency Plans and Accomplishment Reports of LGUS*

- b. NCSC and NCDA shall provide a report to the DILG on the status of submission of LGUs on their plans and accomplishment reports.

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## REPORTING MECHANISM

*Role of the DILG in the Submission of Agency Plans and Accomplishment Reports of LGUS*

- c. The DILG shall then follow up with the LGUS in the submission of their plans and accomplishment reports.

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## IMPLEMENTATION ARRANGEMENTS

A Technical Working Group (TWG), chaired by DSWD and composed of representatives from NCDA and NCSC shall be created to effectively and efficiently implement the provisions of this JMC with the following main functions.

- a. The NCDA and NCSC shall come up with the consolidated annual evaluation/year-end assessment report on the JMC implementation of GP 36 under FY 2024 GAA or equivalent provision in the years thereafter, copy furnished to the Department of Budget and Management (DBM) and the Department of Social Welfare and Development (DSWD), to be submitted to the House of Representatives. The DBM shall use these reports in the review and evaluation of the agency's budget proposal for the succeeding year.

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## IMPLEMENTATION ARRANGEMENTS

- b. A monitoring mechanism shall also be established in the NCDA and NCSC.
- c. The DSWD, NCDA, NCSC, and DILG, when needed, shall provide in their regular budgets support for the technical assistance and capacity development activities of all government agencies for the effective implementation of GP 36 under FY 2024 or equivalent provisions in the years thereafter.

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## GRIEVANCE MECHANISM

The NCSC or NCDA shall utilize the existing grievance mechanism of each agency. Other workable strategies may be tapped furthering the feedback mechanism and complaint resolution such as:

- a. Setting up information or grievance/complaint desks
- b. Development of a system for web-based complaint management

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## RESPONSIBILITY AND ACCOUNTABILITY

The heads of agency of the concerned departments, bureaus, offices, agencies, commissions, state universities and colleges and all other concerned shall be responsible for the implementation of the PPAS for older persons and persons with disabilities and the submission of the required reports as herein required.

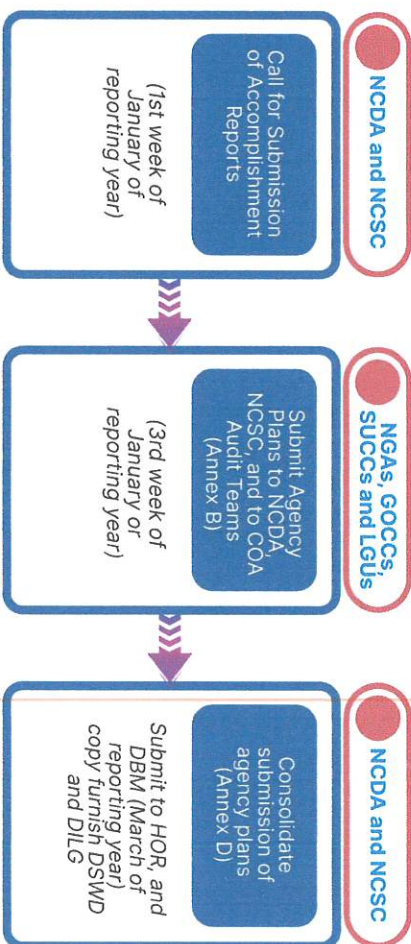
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## PROCESS FLOW - AGENCY PLAN



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## PROCESS FLOW - AGENCY ACCOMPLISHMENT



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## TEMPLATES



### ANNEX B. Agency Plan Template for NGAs, GOCCs, SUCCs, and LGUs

PRIORITY	PROGRAM/PROJECT/ACTIVITY/SERVICE AND DESCRIPTION	PHYSICAL TARGET	BUDGET ALLOCATION	% OF TOTAL BUDGET
	To be identified by NCDA/ NCSC. Priority areas will be based on the national sectoral plans of persons with disabilities and older persons	Indicate the number of persons with disabilities/ older persons who would benefit from the program/ project/ service	Provide the estimates to implement the program/ project/ activity/ service	Reflect the percentage of the budget allocation for the program/ project/ activity/ service out of the institutions' total budget
<b>TOTAL</b>		Provide the total number of persons with disabilities/ older persons that will benefit from the program/ project/ service	Provide the total amount of the budget allocated for PIPs for persons with disabilities/ older persons.	Provide the percentage of the total budget allocation for PIPs for persons with disabilities/ older persons out of the total budget

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## TEMPLATES



### ANNEX C. Accomplishment Report Template for NGAs, GOCCs, SUCCs, and LGUs

PRIORITY	PROGRAM/PROJECT/ACTIVITY/SERVICE	DESCRIPTION OF PROGRAM/PROJECT/ACTIVITY/SERVICE	PHYSICAL TARGET	BUDGETARY REQUIREMENTS	% OF TOTAL BUDGET	PHYSICAL ACCOMPLISHMENT	BUDGET UTILIZED	% OF TOTAL BUDGET UTILIZATION
From the Agency Plan Submission	From the Agency Plan Submission	From the Agency Plan Submission	From the Agency Plan Submission	From the Agency Plan Submission	From the Agency Plan Submission	Reflect the Actual Accomplishment	Reflect the Actual Accomplishment	Indicate the percentage of utilization
<b>TOTAL</b>			From the Agency Plan Submission	From the Agency Plan Submission	From the Agency Plan Submission	Reflect total for physical accomplishments	Reflect total for budget utilized	Reflect % of total budget utilization (compare to the budget of concerned NCA, GOCC, or State University)

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# TEMPLATES



ANNEX D. Template for Consolidated Agency Plan Submissions to be Accomplished by DILG, NCDA and NCSG

NAME OF NGA/GOCC/ STATE UNIVERSITIES/ LGU	PRIORITY	LIST OF PROGRAMS/ PROJECTS/ ACTIVITIES/ SERVICES	TOTAL PHYSICAL TARGETS	TOTAL BUDGET	% OF TOTAL BUDGET	
<b>NATIONAL GOVERNMENT AGENCIES</b>						
Indicate the name of the NGA/ GOCC/ State University		Priority Areas will be the national sectoral plans of persons with disabilities and older persons.	Summarized/comple the identified PPA's.	Indicate the number of persons with disabilities/ older persons who would benefit from the program/ project activity/ service.	Provide the total cost estimates to implement the program/ project activity/ service.	Reflect the percentage of the total budget allocation for the program/ service out of institution's total budget.
<b>GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS</b>						
<b>STATE UNIVERSITIES</b>						
<b>LOCAL GOVERNMENT UNITS</b>						

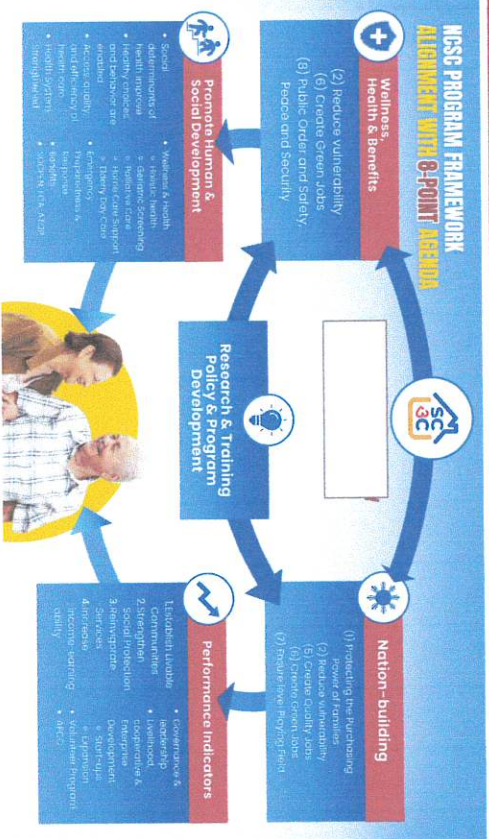
# TEMPLATES



ANNEX E. Template for Consolidated Accomplishment Report Submissions to be Accomplished by DILG, NCDA and NCSG

NAME OF NGA/ GOCC/ STATE UNIVERSITIES	PRIORITY	LIST OF PROGRAMS/ PROJECTS/ ACTIVITIES/ SERVICES	TOTAL PHYSICAL TARGETS	TOTAL BUDGET	% OF TOTAL BUDGET	TOTAL PHYSICAL ACCOMPLISHMENTS	% OF BUDGET UTILIZATION
<b>NATIONAL GOVERNMENT AGENCIES</b>							
From plan submissions	From plan submissions	From plan submissions	From plan submissions	From plan submissions	From plan submissions	Reflect the total number of physical accomplishments	Reflect the total percentage of budget utilization.
<b>GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS</b>							
<b>STATE UNIVERSITIES</b>							
<b>LOCAL GOVERNMENT UNITS</b>							

## NSCG PROGRAM FRAMEWORK



## MENU OF PROGRAMS, PROJECTS, ACTIVITIES



- Governance and Leadership; Support to Elderly Filipino Week Celebration every first week of October and other celebrations for older persons;
- Livelihood, cooperative and/or local enterprise development;
- Human resource development and capacity building for older persons and implementers of programs/projects;
- Resource development and financial management; Sports, arts and culture development; Transfer of indigenous knowledge, skills, or talents (Balik senior program);
- Volunteerism; Age-friendly cities or communities; Health, wellness, and preventive care (Holistic, Health, Geriatric Screening, Palliative Care and Grief Counseling, Home Care Support, Caregiver Support and Elderly Day Care); Support to distribution of Social Pension, Octogenarian, Nonagenarian and Centenarian benefits, and other benefits;
- Support to senior citizens centers, senior citizens community care centers, residential care facilities, home care support, and other similar institutions; Advocacy campaign on the rights and welfare and addressing violence against older persons (VAOP); Information, education, and campaign/advocacy materials development;
- Environment protection;
- Disaster risk reduction and management; Education, research, and training development that seek to provide policy recommendations and affirmative actions that are responsive to emerging and holistic needs;
- Participation in government planning and policy development/legislation that seeks to promote the rights, welfare and equality in the development process;
- Monitoring and evaluation; Provision of employment opportunities either in self, open, or sheltered employment; Group home/foster home for neglected, abandoned, and detached older persons

PRIORITY	FOCUS	LEGAL BASIS	GOAL	PROGRAMS, ACTIVITIES, PROJECTS
<p><b>Social Protection and Security</b></p>	<p>Ensuring economic and social safety nets for senior citizens.</p>	<ul style="list-style-type: none"> <li>• <b>Republic Act No. 11350</b> – <i>An Act Creating the National Commission of Senior Citizens (NCSC)</i></li> <li>• <b>Section 3(b):</b> Mandates the NCSC to "promote the rights and welfare of senior citizens through social protection, services, and support."</li> <li>• <b>Republic Act No. 9994</b> – <i>Expanded Senior Citizens Act of 2010</i></li> <li>• <b>Section 4:</b> Provides for social pension, social services, and privileges to promote well-being and dignity.</li> <li>• <b>Philippine Development Plan (PDP) 2023–2028</b> Chapters on <i>Reducing Vulnerability and Building Safe and Secure</i></li> </ul>	<p>Ensure economic, social, and welfare support systems for senior citizens.</p>	<ul style="list-style-type: none"> <li>• Social pension or cash Social Pension for Indigent Senior Citizens (DSWD/NCSC)</li> <li>• Cash or livelihood assistance programs for older persons (DOLE, DTI, LGUs)</li> <li>• Financial literacy and savings education for senior citizens (BSP, DTI)</li> <li>• Insurance coverage or premium subsidy for seniors (PhilHealth, GSIS, SSS)</li> <li>• Food and nutrition support programs (DA, LGUs, NGOs)</li> <li>• Housing and shelter programs for homeless senior citizens (NHA, DHSUD)</li> <li>• Emergency relief assistance for elderly disaster victims (DILG, NDRRMC)</li> </ul>

PRIORITY	FOCUS	LEGAL BASIS	GOAL	PROGRAMS, ACTIVITIES, PROJECTS
		<p><i>Communities</i> include social protection for the elderly.</p> <ul style="list-style-type: none"> <li>• United Nations Madrid International Plan of Action on Ageing (MIPAA, 2002)</li> </ul> <p><b>Priority Direction 1: "Older persons and development"</b> — promoting income security and social protection.</p>		<ul style="list-style-type: none"> <li>• Provision of assistive devices (wheelchairs, walking aids) to indigent seniors (DOH, LGUs)</li> <li>• Community-based social welfare services for older persons (SWADCAP, C/MSSWDos)</li> </ul>
<p><b>Health, Wellness, and Active Aging</b></p>	<p>Promoting the physical, mental, and emotional well-being of senior citizens.</p>	<ul style="list-style-type: none"> <li>• <b>RA 9994 (Expanded Senior Citizens Act) Section 4(a):</b> Entitlement to free medical and dental services in government facilities.</li> <li>• <b>Department of Health (DOH) Administrative Order No. 2021-0005 – National Policy Framework on Healthy Ageing</b></li> </ul> <p>Promotes functional ability and quality of life among</p>	<p>Promote physical, mental, and social well-being of older persons.</p>	<ul style="list-style-type: none"> <li>• Geriatric and health services in hospitals (DOH, PhilHealth)</li> <li>• Regular medical and dental missions for senior citizens (LGUs, DOH)</li> <li>• Mental health and psychosocial support sessions for elderly (DOH, NCMH, NGOs)</li> <li>• Immunization and preventive care programs (influenza, pneumonia, COVID-19)</li> </ul>

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		<p>older persons.</p> <ul style="list-style-type: none"> <li>World Health Organization (WHO) Global Strategy and Action Plan on Ageing and Health (2016-2030)</li> </ul> <p>Calls for health systems that meet the needs of older persons and foster active aging.</p>		<ul style="list-style-type: none"> <li>Nutrition and healthy aging seminars (DOH, DOST-FNRI, LGUs)</li> <li>Physical fitness and exercise programs (e.g., Zumba for seniors, community walks)</li> <li>Wellness caravans and health fairs for older persons</li> <li>Establishment of "Healthy Aging Centers" or senior wellness hubs</li> <li>Rehabilitation and therapy support for elderly with disabilities</li> <li>Traditional and complementary medicine access for older persons (PITAHC)</li> </ul>
Rights, Protection, and Access to Justice	Safeguarding the rights, dignity, and protection of senior citizens.	<ul style="list-style-type: none"> <li>1987 Philippine Constitution Article XIII, Section 11: The State shall adopt an integrated and comprehensive approach to health development which</li> </ul>	Safeguard senior citizens' rights, welfare, and protection from abuse or neglect.	<ul style="list-style-type: none"> <li>Elder abuse prevention and response programs (DOJ, DILG, DSWD, LGUs)</li> <li>Legal aid and counselling services for senior citizens (PAO,</li> </ul>

PRIORITY	FOCUS	LEGAL BASIS	GOAL	PROGRAMS, ACTIVITIES, PROJECTS
		<p>shall make essential goods and services available to all.</p> <p><b>Article XV, Section 4:</b> The family has the duty to care for its elderly members.</p> <ul style="list-style-type: none"> <li>• <b>RA 11350 – National Commission of Senior Citizens Act</b></li> <li>• <b>Section 4(b):</b> NCSC shall protect the rights of senior citizens and ensure access to justice and protection against abuse.</li> <li>• <b>Universal Declaration of Human Rights (1948) and UN Principles for Older Persons (1991)</b> — emphasize independence, participation, care, self-fulfillment, and dignity.</li> </ul>	<p>Strengthen the participation of senior</p>	<p>DOJ, CHR)</p> <ul style="list-style-type: none"> <li>• Rights awareness and legal literacy campaigns for older persons</li> <li>• Establishment of Elder Protection Desks in police stations or LGUs</li> <li>• Coordination mechanisms for reporting neglect, abuse, or exploitation</li> <li>• Advocacy for anti-age discrimination in employment and services</li> <li>• Safe shelter or crisis intervention units for abused elderly (DSWD, LGUs)</li> <li>• Inclusion of elderly rights protection in local ordinances and policies</li> <li>• Review of compliance with RA 9994 and other senior citizens' laws</li> </ul>
Participation, Empowerment,	Strengthening the participation of	<ul style="list-style-type: none"> <li>• <b>RA 11350 – National Commission of Senior</b></li> </ul>	Strengthen the participation of senior	<ul style="list-style-type: none"> <li>• Representation of senior citizens in local</li> </ul>

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and Social Inclusion	senior citizens in community and governance.	<p><i>Citizens Act</i></p> <p><b>Section 4(a):</b> Calls for the full participation and empowerment of senior citizens in nation-building.</p> <ul style="list-style-type: none"> <li>• <b>RA 9994 – Expanded Senior Citizens Act of 2010</b></li> <li>• <b>Section 6:</b> Mandates representation of senior citizens in the local development councils through the Office for Senior Citizens Affairs (OSCA).</li> <li>• <b>Philippine Plan of Action for Senior Citizens (PPASC) 2023–2028</b></li> </ul> <p>Focuses on social inclusion, empowerment, and engagement of older persons.</p> <ul style="list-style-type: none"> <li>• <b>UN Sustainable Development Goals (SDG 10)</b></li> </ul> <p>Reduce inequalities and</p>	citizens in governance, community, and development.	<ul style="list-style-type: none"> <li>• development councils and barangay assemblies</li> <li>• Capacity-building for federation and association officers of senior citizens</li> <li>• Volunteerism and mentorship programs involving older persons</li> <li>• Senior Citizens' Congress or National Consultative Assemblies (NCSC, LGUs)</li> <li>• Intergenerational programs (youth-senior community exchanges, mentorships)</li> <li>• Elderly participation in peacebuilding and cultural preservation programs</li> <li>• Recognition of exemplary senior citizens (e.g., Model Lolo/Lola Awards)</li> <li>• Inclusion of seniors in local disaster risk</li> </ul>

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<p><b>Education, Skills Development, and Lifelong Learning</b></p>	<p>Providing opportunities for continuous learning and productivity.</p>	<p>promote inclusion of all ages.</p> <ul style="list-style-type: none"> <li>• RA 9994 – <i>Expanded Senior Citizens Act of 2010</i></li> <li><b>Section 4(h):</b> Encourages educational opportunities for senior citizens.</li> <li>• RA 7796 – <i>TESDA Act of 1994</i></li> <li>Promotes skills training and retraining for all, regardless of age.</li> <li>• UNESCO</li> <li><b>Recommendation on Adult Learning and Education (2015)</b></li> <li>Promotes lifelong learning as a human right and supports learning opportunities for older adults.</li> </ul>	<p>Promote continuous learning and productivity among older persons.</p>	<ul style="list-style-type: none"> <li>• Digital literacy training and ICT upskilling for senior citizens (DICT, TESDA)</li> <li>• Entrepreneurship and livelihood skills development (TESDA, DTI)</li> <li>• Community education or literacy classes for older adults (DepEd ALS)</li> <li>• Senior Citizen Academy or School for Lifelong Learning (LGUs, SUCs)</li> <li>• Continuing education and knowledge sharing sessions for retirees</li> <li>• Volunteer teacher/mentor programs utilizing</li> </ul>

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		<ul style="list-style-type: none"> <li>Philippine Development Plan (PDP) 2023–2028 – Expanding Opportunities for Lifelong Learning.</li> </ul>		<ul style="list-style-type: none"> <li>senior professionals technology orientation (mobile use, online services, telehealth)</li> <li>Training on financial management and online safety for the elderly</li> <li>Development of e-learning modules for aging and senior welfare</li> </ul>
<b>Livability, Accessibility, and Age-Friendly Environment</b>	Promoting supportive and inclusive physical and social environments	<ul style="list-style-type: none"> <li><b>RA 9994 – Expanded Senior Citizens Act of 2010</b></li> <li><b>Section 5:</b> Calls for accessible and barrier-free environment for senior citizens in public buildings and transportation.</li> <li><b>Batas Pambansa Blg. 344 – Accessibility Law</b></li> </ul> Requires architectural facilities and other devices to enhance mobility for persons with disabilities and senior citizens.	Create inclusive, accessible communities for older persons, safe, and accessible for persons.	<ul style="list-style-type: none"> <li>Implementation of the Accessibility Law (BP 344) in public spaces and transport</li> <li>Development of age-friendly parks, walkways, and buildings</li> <li>Senior-friendly public transport initiatives (priority seats, fare discounts, assistance)</li> <li>Housing modification and assistive device provision for aging-in-place</li> <li>Designation of “Age-Friendly Cities and</li> </ul>

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		<ul style="list-style-type: none"> <li>• DOH Administrative Order No. 2017-0003 – <i>Philippine Age-Friendly Cities and Communities Framework.</i></li> <li>• WHO <b>Global Network for Age-Friendly Cities and Communities (GNAFCC)</b> – promotes physical, social, and civic environments that foster active aging.</li> </ul>		<ul style="list-style-type: none"> <li>• Municipalities” (DOH, DILG, NCSC)</li> <li>• Integration of elderly needs in local land use and development plans</li> <li>• Inclusive disaster risk reduction programs for the elderly</li> <li>• Safe mobility and pedestrian safety projects (DPWH, MMDA, LGUs)</li> <li>• Installation of signage, ramps, and rest areas in public places</li> <li>• Emergency preparedness and response training for older adults</li> </ul>
<b>Advocacy, Information, and Communication</b>	Raising awareness and promoting positive images of aging	<ul style="list-style-type: none"> <li>• <b>RA 11350 – National Commission of Senior Citizens Act</b></li> <li><b>Section 3(f):</b> NCSC shall advocate for the rights and welfare of senior citizens through information, education, and communication campaigns.</li> </ul>	Raise awareness and promote positive perceptions of aging and senior citizens.	<ul style="list-style-type: none"> <li>• National and local observance of Elderly Filipino Week (October 1–7)</li> <li>• Information campaigns on senior citizens’ rights and privileges</li> <li>• Advocacy campaigns against ageism and</li> </ul>

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Research, Policy	Strengthening	<ul style="list-style-type: none"> <li>• <b>RA 9994 – Expanded Senior Citizens Act of 2010</b></li> <li><b>Section 5(d):</b> Directs government agencies and media to ensure information dissemination of senior citizen benefits and programs.</li> <li>• <b>UN Decade of Healthy Ageing (2021–2030)</b> – prioritizes combating ageism and promoting positive images of aging through public communication.</li> <li>• <b>Philippine Information Agency (PIA) Mandate</b> – Information support to promote welfare programs for vulnerable groups.</li> <li>• <b>RA 11350 – National</b></li> </ul>	Strengthen	<ul style="list-style-type: none"> <li>• elder abuse</li> <li>• Publication of newsletters, IEC materials, and online content for senior citizens</li> <li>• Radio/TV segments promoting NCSC programs and success stories</li> <li>• Social media advocacy on healthy and active aging</li> <li>• Senior Citizen Information Helpdesk (online and hotline services)</li> <li>• Collaboration with media partners for positive aging stories</li> <li>• Communication skills workshops for elderly leaders</li> <li>• National Senior Citizens Summit and Communication Fora</li> <li>• Conduct of research on</li> </ul>

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Development, and Innovation	evidence-based policy formulation and program improvement	<p><i>Commission of Senior Citizens Act</i></p> <p><b>Section 3(d):</b> NCSC shall initiate and coordinate research and policy studies on aging.</p> <ul style="list-style-type: none"> <li>• <b>RA 9994</b> – <i>Expanded Senior Citizens Act of 2010</i></li> </ul> <p><b>Section 7:</b> Mandates research to develop appropriate technologies and innovations for senior citizens.</p> <ul style="list-style-type: none"> <li>• National Research Council of the Philippines (NRCP) Aging Research Agenda.</li> <li>• United Nations Madrid International Plan of Action on Ageing (MIPAA, 2002)</li> </ul> <p><b>Priority Direction 3:</b> "Ensuring enabling and supportive environments</p>	data-driven, evidence-based, and innovative approaches to senior citizen welfare.	<p>aging, poverty, health, and inclusion</p> <ul style="list-style-type: none"> <li>• Development of the National Senior Citizens Database (NCSC, PSA, DSWD)</li> <li>• Policy review and formulation on senior citizen benefits and services</li> <li>• Pilot testing of digital systems for senior citizen registration and monitoring</li> <li>• Impact evaluation studies on social pension and elderly programs</li> <li>• Partnerships with universities for gerontology research</li> <li>• Innovations in telemedicine, home care, and elderly assistive technologies</li> <li>• Establishment of a Senior Citizens Data and Research Center</li> <li>• Documentation of best</li> </ul>

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<p><b>Institutional and Capacity Development</b></p>	<p>Building organizational capabilities to implement and sustain aging programs</p>	<p>through data and research.”</p> <ul style="list-style-type: none"> <li>• <b>RA 11350 – National Commission of Senior Citizens Act</b></li> <li>• <b>Section 6: Empowers NCSC to establish mechanisms for coordination with other agencies and LGUs.</b></li> <li>• <b>DBM-DSWD Joint Circular No. 1, s. 2022 – Guidelines on the Implementation of Senior Citizen Programs in LGUs (emphasizes institutional capacity).</b></li> <li>• Department of Economy, Planning, and Development (DEPDev) – Results-Based Monitoring and</li> </ul>	<p>Build strong, capable, and accountable institutions supporting senior citizen welfare.</p>	<ul style="list-style-type: none"> <li>• practices and success stories across LGUs</li> <li>• Research fellowship or grants for studies on active aging</li> <li>• Establishment and strengthening of Senior Citizen Focal Units in agencies and LGUs</li> <li>• Development of NCSC and LGU Monitoring and Evaluation (M&amp;E) systems</li> <li>• Training of personnel on MEAL, results-based management, and data analysis</li> <li>• Creation of inter-agency coordination and referral mechanisms for senior programs</li> <li>• Conduct of Senior Citizens Welfare Program Implementation Review</li> <li>• Development of policy manuals and operational guidelines</li> </ul>

PRIORITY	FOCUS	LEGAL BASIS	GOAL	PROGRAMS, ACTIVITIES, PROJECTS
		<p><i>Evaluation (RBME) Framework for government agencies.</i></p> <ul style="list-style-type: none"> <li>• United Nations Madrid International Plan of Action on Ageing (MIPAA, 2002)</li> </ul>		<ul style="list-style-type: none"> <li>• on senior programs</li> <li>• Institutionalization of NCSC-Agency Performance Checkpoints</li> <li>• Rollout of standardized reporting systems and online dashboards</li> <li>• Development of communication protocols for multi-agency coordination</li> <li>• Capacity-building for Senior Citizens Affairs Officers (OSCAs, FPs)</li> </ul>